

Peninsula Humane Society & SPCA

Seasonal Wildlife Care Technician (Burlingame)

Job Title: Seasonal Wildlife Care Technician- Burlingame (6 months)
Division: Wildlife Rehabilitation Department
Reports To: Assistant Manager, Wildlife Rehabilitation Department
FLSA Status: Non-Exempt/Non-Union/ Full-Time/ Temporary
Salary: \$22.66/hr

Summary: To perform all the necessary functions in maintaining the Wildlife Care Center in a thoroughly clean and sanitary manner. To ensure that all wildlife in our care are provided the best possible care and attention.

Essential Duties and Responsibilities include the following. Other duties may be assigned.

- Provides humane care for all wild animals in care.
- Cleans and disinfects all animal areas as necessary to maintain a safe and sanitary environment.
- Prepares diets, feeds, and ensures water is provided as directed for all wildlife.
- Unloads, stores, and restocks Wildlife Care Center supplies.
- Helps provide enrichment for wildlife patients.
- Performs light maintenance and other janitorial duties.
- Assists in the training of new staff and volunteers.
- Provides assistance to other departments as assigned to ensure a positive public image, enhance the operation of the organization, and improve quality of care for animals.
- Performs other duties as assigned.
- Works effectively under pressure in a fast-paced environment.
- Disposes of deceased animals.
- Assists with animal releases as necessary.
- Maintains department equipment in good working order. Reports items for repair/replacement as needed to appropriate supervisory staff.

Supervisory Responsibilities:

Assists in training and supervising department volunteers. Brings any performance issue to managers.

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The individual must also possess the ability to manage the emotional aspect of end-of-life services and humane euthanasia, and support staff in high-emotion circumstances.

Upon hire, must pass a background check. Must have a flexible schedule and the ability to work on weekends and/or holidays as needed.

Education and/or Experience:

High school diploma or general education degree (GED); or six months to one-year related experience and/or training; or equivalent combination of education and experience.

Language Skills:

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to members of the public, volunteers, and other employees of the organization. Good oral and written communication skills

Mathematical Skills:

Ability to add and subtract, multiply and divide. Ability to perform these operations using units, weight measurement, and volume.

Reasoning Ability:

Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

Computer Skills:

To perform this job successfully, an individual should have knowledge RaptorMed database or become proficient within the probationary period (first six months from hire date). Basic knowledge, or become proficient with Microsoft Office and computer keyboarding skills, and data entry.

Certificates, Licenses, Registrations

Valid California Driver's License with clean driving record to be insured with PHS insurance.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is regularly required to stand; walk; use hands to grab, handle, or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and talk or hear. The employee is occasionally required to sit. The employee must frequently lift and/or move up to 50-75 pounds. Specific

vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is frequently exposed to outside weather conditions. The employee is occasionally exposed to moving mechanical parts, zoonotic disease, exposure to aggressive/feral animals and toxic or caustic chemicals. The noise level in the work environment is usually loud. This position has designated start times due to time-sensitive duties, opening the shelter, offering services, etc.

We are an Equal Opportunity Employer and welcome a diverse pool of applicants.
EOE/M/F/D/V/SO