

Intern for Behavior Dept. – Position Description

Position:

***Behavior Intern
Burlingame Campus***

SUPERVISOR:

Behavior Director

TIME COMMITMENT:

10-12 hours 2 times a week.

Length of internship: 3 months (July, August, September)

Duties & responsibilities:

- assist the Dept. Director during one-on-one consultations with the public (reviewing cases, role-playing, handling neutral dogs, preparing notes)
- assist the Dept. staff during shelter classes (video-taping, role-playing as needed, assisting during the training and the preparation of the auditorium, assist working one-on-one with volunteers and dogs)
- be actively involved with clerical duties associated with the Dept. activities (filing, copying, retrieving messages from the helpline, gathering data on helpline and adoption follow ups as indicated)
- Participate of TLC program and potty patrol program.

TRAINING:

Some prior experience in behavior required. On-the-job training is provided by the Behavior staff

Qualifications:

- ability to work with dogs using positive reinforcement methodologies only
- good physical stamina
- ability to follow exact instructions and work independently
- perform the job in a professional manner and work efficiently
- demonstrate a friendly, open demeanor
- highly motivated toward the welfare and humane treatment of animals
- ability to handle stressful situations like euthanasia
- Must be at least 18 years of age